

## ASSESSMENT OF CREDENTIALS REGISTERING AS A NURSE IN ANOTHER COUNTRY OR CANADIAN PROVINCE

### GENERAL INFORMATION

**The process of Assessment of Credentials takes approximately 8 weeks to complete.**

The requirements we are asked to provide are very detailed. Therefore, if you plan to pursue registration in another country or province, please allow adequate time for completion of this process.

### INSTRUCTIONS TO COMPLETE THE FORM

**Please carefully review the following list of requirements to ensure a complete submission package.**

- Request an official transcript from the Registrar  
[http://registrar.mcmaster.ca/forms/trans\\_request.pdf](http://registrar.mcmaster.ca/forms/trans_request.pdf).

The transcript should be addressed to the nursing regulatory body in the country or province in which you wish to register in addition to a copy sent to McMaster School of Nursing in HSC 2J34.

- Verification of Accreditation Status of the McMaster BScN Program  
The Canadian Association of Schools of Nursing (CASN)- is the accrediting agency for all entry-to-practice nursing programs in Canada.

If the regulatory agency you are applying to requires verification of accreditation status of the McMaster-Mohawk-Conestoga BScN Program, contact CASN and they will send this directly on your behalf.

Applicants must provide CASN with the appropriate forms required by the regulatory agency and proof of graduation.

See: <http://www.casn.ca/>

Contact: Elise Guest, Accreditation Program Manager [eguest@casn.ca](mailto:eguest@casn.ca) or Joni Boyd, Manager of Accreditation [jboyd@casn.ca](mailto:jboyd@casn.ca).

● **FEES**

Fee for completing the Assessment of Credentials by our office is **\$250.00 CAD**.

This is the standard fee applied to all requests. Packages sent within North America will be couriered and packages sent overseas are sent via registered mail (ground mail). These costs are included in the \$250 fee above.

● Additional Optional Fees for delivery of completed packages are as follows:

If you prefer your forms to be sent overseas via courier, please note the additional fees.

This courier service will be International Economy with a delivery time of 2-5 business days.

- United Kingdom \$ 75.00 CAD
- Australia/New Zealand \$100.00 CAD
- Other destinations to be determined individually (please contact us).

The following methods of payment are accepted:

- Cheque –made out to McMaster University
- Cash

\*Unfortunately we are not able to accept etransfers at this time. \*

● When your package has been completed and sent you will receive a confirmation e-mail from our office.

# ASSESSMENT OF CREDENTIALS

## STUDENT INFORMATION

Full Name: \_\_\_\_\_

Full name while attending McMaster University: \_\_\_\_\_

McMaster ID#: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Site:  McMaster  Mohawk  Conestoga

Program Stream:  Basic (A)  Post RPN (E)  Accelerated (F)

Date of Birth: mm/dd/yr \_\_\_\_\_ Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Fee Enclosed \_\_\_\_\_

Standard Process Fee: \$250 CAD

Additional Courier Fee: \_\_\_\_\_

TOTAL: \_\_\_\_\_

Payment Type:  Cash  Cheque

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send your request form, the forms received from the regulatory agency to which you are applying, and appropriate payment to:

McMaster University  
BScN Program, School of Nursing  
1280 Main Street West, HSC-2J34  
Hamilton, ON L8S 4K1

